



Wishing Well Preschool Pre - Enrollment Process

Our website www.wishingwellpreschool.com contains current information & required forms.
Please call or email any questions 440-237-5000 or frontdesk@wishingwellpreschool.com



- 1. January - Time for Pre-Enrollment** - Enroll on line for the 2017-18 school year with a "click" of a button by visiting our website - www.wishingwellpreschool.com Enrolling in January provides you the best opportunity of receiving your preferred program, days and times. We do accept applications throughout the year; however your options may be limited as we get closer to September. Once your pre-enrollment form and non-refundable registration fee has been received, a confirmation letter will be sent by email mid February.
- 2. February- Confirmation Letter** - Confirmation letters are emailed in mid February (if Reg. fee was paid). Please provide a current and accurate email address on your pre-enrollment form because we will correspond throughout the summer using the provided email. Please review the information and retain this confirmation letter for your records.
- 3. May - Ohio Dept. of Job & Family Services Child Enrollment and Health Information form (ODJFS 01234 - 3 pages)** - We will email these forms- titled Enrollment Packet in May. This form needs to be completed in its entirety. Use N/A if something is not applicable - don't leave blanks except for the signature lines we will have you sign them at packet pick up.
Hang on to this form until Packet Pick-Up which is scheduled for June and/or July!
- 4. June/July - Packet Pick-Up** - We will have scheduled days at the preschool for YOU TO TURN IN the Ohio Department of Job and Family Services Child Enrollment and Health Information forms (3 pages). After we review your paperwork and it is completed in full, you will receive your orientation packet. Please come prepared; it must be completed in its entirety in order to receive the orientation packet which includes important date for the new year.

Special Needs Medical Care Plan

If your child has a food allergy or medical condition that can be life threatening, or is in need of an Epi-pen or inhaler for immediate medical treatment due to this condition; a Special Needs Health Care Plan MUST be completed on or before your child's first day of school. You must also schedule a time with your child's teacher and assistant director to train the staff on the proper use of the medical equipment and medication in August. Training MUST be completed before your child's first day of school. Please request the appropriate forms when picking up your child's packet. If you are unsure if your child's medical condition requires the completion of forms, please contact your Assistant Director. (Website-Frequently Used Forms #5 and #6)

5. Ohio Department of Job and Family Services Child Medical Statement (1 page) - This form is required by the State of Ohio when enrolling your child in a preschool program. This form MUST be signed and dated by your pediatrician with an immunizations record, dates of doses of all immunizations attached and MUST be turned in by your child's first day of school. You may turn it in at packet pick-up in June/July if it is complete. It is the policy of Wishing Well Preschool to require that ALL children to be vaccinated according to the CDC immunization schedule. (Website-Frequently Used Forms #3)

2017-2018 Tuition Rates	2 - Day Program \$136.00 3 - Day Program \$168.00 4 - Day Program \$225.00 5 - Day Program \$276.00	Tuition paid per month for 10 months Due August 1st - May 1st
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14574 Ridge Road
North Royalton, Oh 44133
440-237-5000

4548 Wallings Road
North Royalton, Oh 44133
440-237-3330

19419 Royalton Road
Strongsville, Oh 44149
440-238-7744

Thank You for selecting Wishing Well Preschool!
Johanne Wigton Owner/Director johanne@wishingwellpreschool.com

